

# BOARD OF SUPERVISORS

*Brown County*



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## **EDUCATION & RECREATION COMMITTEE**

**Patrick Wetzel, Chair**  
John Vander Leest, Vice-Chair  
Erik Hoyer, John Van Dyck, Patrick Williams

### **EDUCATION & RECREATION COMMITTEE**

**Monday, October 15, 2012**

**5:30 p.m.**

**Room 200, Northern Building  
305 E. Walnut Street**

- I. Call meeting to order.
- II. Approve/modify agenda.

## **BUDGET REVIEW**

### **REVIEW OF 2013 DEPARTMENT BUDGET**

1. **NEW Zoo and Park Management:** Review of 2013 department budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Zoo and Park Management).
2. **Museum** – Review of 2013 department budget.
3. **Golf Course:** Review of 2013 department budget.
4. **Library:** Review of 2013 department budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Library).

## **Other**

5. Audit of bills.
6. Such other matters as authorized by law.

Pat Wetzel, Chair

## **Attachments**

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

November 7, 2012

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS**  
**DURING THE 2013 BUDGET PROCESS**  
**(ZOO AND PARK MANAGEMENT)**

WHEREAS, a New Position or Position Deletion Request was submitted by the Zoo and Park Management Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes or has identified positions to be eliminated from the table of organization; and

WHEREAS, after a thorough review of the needs of the NEW Zoo, the Zoo and Park Management Department recommends the deletion (1.00) FTE Zoo Maintenance Supervisor and (1.50) FTE Zoo Maintenance Assistant LTE at the NEW Zoo; and

WHEREAS, the Zoo and Park Management Department recommends the addition of 1.00 FTE Facility Worker and 1.00 FTE Housekeeper at the NEW Zoo to maintain the required maintenance standards based on the Zoo's accreditation; and

WHEREAS, the Zoo and Park Management Department recommends the addition 0.60 FTE Seasonal Zoo Educator funded by additional revenue generated by offering additional programs at the new Education Building; and

WHEREAS, the Zoo and Park Management Department recommends the deletion of (0.50) FTE Clerk/Typist II in the Parks area.

NEW Zoo positions:		
Zoo Maintenance Supervisor	(1.00)	Deletion
Zoo Maintenance Assistant LTE	(1.50)	Deletion
Facility Worker	1.00	Addition
Housekeeper	1.00	Addition
Seasonal Zoo Educator	0.60	Addition

Parks position:		
Clerk/Typist II	(0.50)	Deletion

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Zoo and Park Management table of organization be changed, deleting (1.00) FTE Zoo Maintenance Supervisor, (1.50) Zoo Maintenance Assistant LTE and (0.50) FTE Clerk/Typist II, and adding 1.00 FTE Facility Worker, 1.00 FTE Housekeeper and 0.60 FTE Seasonal Zoo Educator; requested through the 2013 budget process to be effective January 1, 2013.

#### **Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
<b>NEW Zoo:</b>					
Zoo Maintenance Supervisor	(1.00)	Deletion	\$(40,650)	\$(5,999)	\$(46,649)
Zoo Maintenance Assistant LTE	(1.50)	Deletion	\$(30,420)	\$(4,202)	\$(34,622)
Facility Worker	1.00	Addition	\$ 36,993	\$ 5,460	\$ 42,453
Housekeeper	1.00	Addition	\$ 28,300	\$ 4,178	\$ 32,478
Seasonal Zoo Educator	0.60	Addition	\$ 10,850	\$ 1,601	\$ 12,451
<b>Total 2013 Budget Impact (Zoo and Park Management – NEW Zoo)</b>			<b>\$ 5,073</b>	<b>\$ 1,038</b>	<b>\$ 6,111</b>

This change is funded with NEW Zoo revenues.

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
<b>Parks:</b>					
Clerk/Typist II	(0.50)	Deletion	\$(16,075)	\$(3,790)	\$(19,865)
<b>Total 2013 Budget Impact (Zoo and Park Management – Parks)</b>			<b>\$(16,075)</b>	<b>\$(3,790)</b>	<b>\$(19,865)</b>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
EDUCATION & RECREATION COMMITTEE  
EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Submitted by Human Resources.

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
SIEBER	1			
DE WANE	2			
NICHOLSON	3			
HOYER	4			
HOPP	5			
HAEFS	6			
ERICKSON	7			
ZIMA	8			
EVANS	9			
VANDER LEEST	10			
BUCKLEY	11			
LANDWEHR	12			
DANTINNE, JR	13			

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
WILLIAMS	15			
KASTER	16			
VAN DYCK	17			
JAMIR	18			
ROBINSON	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN, JR	22			
STEFFEN	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

November 7, 2012

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS**  
**DURING THE 2013 BUDGET PROCESS**  
**(LIBRARY)**

WHEREAS, a New Position or Position Deletion Request was submitted by the Library during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Library recommends the deletion of (0.52) FTE Clerk and (0.23) FTE Clerk positions.

Clerk	(0.52)	Deletion
Clerk	(0.23)	Deletion

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Library table of organization be changed, deleting (0.52) FTE Clerk and (0.23) FTE Clerk; requested through the 2013 budget process to be effective January 1, 2013.

## **Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Clerk	(0.52)	Deletion	\$(10,666)	\$(1,512)	\$(12,178)
Clerk	(0.23)	Deletion	\$( 4,649)	\$( 659)	\$( 5,308)
<b>Total 2013 Budget Impact (Library)</b>			<b><u>\$(15,315)</u></b>	<b><u>\$(2,171)</u></b>	<b><u>\$(17,486)</u></b>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE  
EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Submitted by Human Resources.

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
SIEBER	1			
DE WANE	2			
NICHOLSON	3			
HOYER	4			
HOPP	5			
HAEFS	6			
ERICKSON	7			
ZIMA	8			
EVANS	9			
VANDER LEESE	10			
BUCKLEY	11			
LANDWEHR	12			
DANTINNE, JR	13			

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
WILLIAMS	15			
KASTER	16			
VAN DYCK	17			
JAMIR	18			
ROBINSON	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN, JR	22			
STEFFEN	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_